



ENGLISH – II SYLLABUS

AtArani Law Academy

1. Grammar

A. Kinds of Sentence:

- a. Assertive, Interrogative, Imperative and Exclamatory.
- b. Clauses and Phrases.
- c. The use of the Tenses.
- d. Appropriate Prepositions.

B. Basic Transformation of Sentences:

- e. The degree of comparison
- f. Active and Passive Voice.
- g. Conversion of Simple, Compound and Complex Sentences.
- h. Narration, Interchange of Direct and Indirect Speech.

C. One word substitution.

D. Agreement of verb with subject.

E. Some common Errors including idiomatic errors.

2. Letter Writing:

- a. Official Letters. b. Letters to Newspapers. c. Business Letters.



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3. Precis.

4. Legal Words (Latin) and Legal Words (English):

- A. **Legal Words (Latin):** Functus Officio, In Loco Parentis, In Rem, In Personam, In Limine, In Lieu Of, De Jure, Affidavit, Donatio Mortis Causa, Ex Parte, In Re, Res Judicata, Inter Alia, Seriatim, Mandamus, Certiorari, Habeas Corpus, Quo Warranto, Estoppel
- B. **Legal Words (English):** Plaint, Written Statement, Petition, Civil Matter, Criminal Matter, Jurisdiction, Revenue Matter, Summons, Warrant, Bail, Examination-in-chief, Cross Examination, Re-Examination, Alimony, Receiver, Injunction, Garnishee, Mandatory, Peremptory, Legal Right, Fundamental Right, Human Right, Legal Person, Precedent, Legislation, Equity, Custom, International Declaration and Conventions, Jurisprudence, Arbitration, Alternative Dispute Resolution.

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